

# Informational Bulletin

## Morning Conference Invite

Date: March 24, 2021

Number: 21.020

Effective Date: March 24, 2021

Expiration Date: N/A

Approved By: Darren L. Stevens, Fire Rescue Chief



As you know, the County is transitioning to the Microsoft Teams platform as Microsoft has announced that it's planning to end its Skype for Business Online service on July 31, 2021. The daily morning station conference call will now utilize Teams. This will replace the current Skype morning call. Skype will discontinue and shutdown sometime from Saturday, March 27<sup>th</sup> through Monday, March 29<sup>th</sup> by the IT department.

What this means to you individually:

- Beginning tomorrow (03/25/2021), you will select the “join” button, (in the invite to follow), or sign into you county Teams app and select the meeting to join.
- The current Station personalities will be going away in the next few days to a week. We are working to establish a standard “open” access screen that will allow everyone to access the common used cloud based applications such as Image Trend and PSTrax.
- You will access SharePoint and have full computer access to email and everything else as you do now through your individual log-on credentials.

**Please use this platform effective tomorrow, Thursday, March 25<sup>th</sup>, 2021.**

Chief Kight will be on the call in the background to assist if needed with any station.

Questions regarding this informational bulletin should be directed to Chief Kight. His Desk phone is: (540) 422-8806, his cell number is: (540) 222-4601