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|  | GENERAL ORDER | |
| | ImageTrend Training | |
| | Date: February 8, 2021 | Number: 21.015 |
| | Effective Date: February 8, 2021 | Expiration Date: N/A |
| Approved By: Darren L. Stevens, Fire Rescue Chief  | | |

In an effort to reduce the errors and increase fire reporting information data collecting, we will be conducting ImageTrend Fire reporting training during the Month of February.

Starting February 15th, the Training Team will come to each station and visit each shift to ensure that all reports are completed correctly. The team will give a brief PowerPoint followed by a hands on demonstration of the reporting system.

The following dates will be used for the training:

- February 15th C-shift and Day work
- February 16th A-shift
- February 17th B-shift and Day work as needed.

All three days will begin at 0800 at FS 1107. We will complete the South during the morning, Central around lunch and North in the early afternoon. We will monitor the radio in an effort to make sure we talk with everyone.

Please have all of your questions for the day of the training. For any questions prior to the class, please contact BC Arft.

Questions regarding this general order should be directed to Battalion Chief Arft.