

Fauquier County Department of Fire Rescue

OPERATING PROCEDURE

No. 706

Station Security

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Approved By: Darren L. Stevens, Fire Rescue Chief

Approved By: Tom Marable, President VFRA



PURPOSE

The purpose of this guideline is to ensure that employees keep stations secured whenever possible.

SCOPE

This procedure applies to all operational personnel within the Fauquier County Department of Fire, Rescue and Emergency Management and the Fauquier County Volunteer Fire and Rescue Association and its associated departments.

I. POLICY

Fire-Rescue stations house expensive equipment, gear and personal property. The security of our stations is extremely important. It is also important, whenever possible, to have our stations open to the community. In the event that personnel are not in the station, the station shall be locked and secured prior to leaving.

II. PROCEDURE

- A. In the event that a member of the public enters a Fire-Rescue station, they are to be hospitably met by on-duty members immediately and accompanied on their visit by department personnel. Remember, these people are our customer and this first impression will be lasting.
- B. Stations are to be made to secure before departing for emergency call responses if no personnel are remaining in the station. This is accomplished by making sure that all doors and windows are secured and/or locked.
- C. Bay doors can be left open during the day (weather permitting) while crews are inside the station. Before leaving on an emergency response all bay doors will be closed unless additional crew members are left in the station.
- D. When crews go to bed for the evening the crew will conduct a walk-around of the station to insure all doors and windows are secured and/or locked. This will be noted in the daily log as "station secured".

Desire to Serve

Ability to Perform

Courage to Act