# Fauquier County Department of Fire Rescue

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| | **Rule & Regulation** | No. 127 |
| | **Uniforms** | |
| | Effective Date: February 5, 2018<br>Revision Date: May 15, 2023 | Page 1 of 11<br>Forms: |
| | Approved By: Kalvyn W. Smith, Interim Fire Rescue Chief | |

**PURPOSE**

To establish policies related to the classes of authorized uniforms.

**SCOPE**

This policy pertains to all Fauquier County Department of Fire, Rescue, and Emergency Management uniformed personnel.

**RESPONSIBILITY**

Company Officers and Shift Supervisors shall be responsible for promoting and ensuring that all company personnel maintain a neat, professional appearance and follow the guidelines outlined in this policy.

**PREFACE**

A. The following approved uniform items will be assigned and provided; a list of approved self-funded items will be provided for personnel reference. It is the responsibility of all personnel to maintain all uniforms in a ready state and available for use. Uniform apparel and accessories are considered department property and will only be worn while performing County or department sponsored activities.

B. Department uniforms are designed to make all employees of the department look professional in the eyes of the general public and those other agencies with which employees will come into contact. Uniforms and equipment which are assigned to Department personnel are intended to be safe, functional and present a professional appearance. Clothing worn while on-duty or during department functions other than that issued by the department must be approved by the Chief of the Department. All personnel will be in the appropriate duty uniform at the start of their shift.

## I. GENERAL

A. Class A Uniform

1. The Class A uniform shall be worn at all County or Department functions as determined by a Battalion Chief or higher ranking officer. The Class A uniform represents the highest level of dress uniform. This uniform class shall be the appropriate attire for all formal events. This is not appropriate attire for personnel assigned to units that are subject to emergency response.

a. Dress long sleeve shirt, female collar for women, as assigned, white or blue;
b. Rank assigned insignia (badge, name plate, collar brass, etc.) and award/merit ribbons;
c. Dress pant for males, blue; dress skirt for females, blue;
d. Dress belt, smooth 1 ¾", black;
e. Dress shoes with black socks;
f. Black dress tie;
g. Bell-top cap, white or blue, as required;
h. White gloves as required;
i. Dress coat as required.

B. Class B Uniform

1. The Class B Uniform should be used for presentations where a formal uniform is warranted but not to the extent of a Class A. The Class B uniform is appropriate attire for members not assigned to in-service units.

    a. Dress shirt, short or long sleeve (as decided by the officer in charge), white or blue;
    b. Rank assigned insignia (badge, name plate, collar brass, etc.);
    c. Dress pant, blue;
    d. Dress belt, smooth 1 ¾", black;
    e. Dress shoes with black socks.

C. Class C Uniform

1. The Class C Uniform is considered the regular duty work uniform. All personnel shall remain in a minimum of a Class C Uniform during all duty hours unless otherwise indicated by this guideline.

    a. White (chief officers) or blue button-down duty shirt with department issued T-shirt or white undershirt;
    b. Blue short sleeve uniform t-shirt is appropriate during the months of May thru September. T-shirts must always be tucked in. No Under Armor styled shirts shall be worn under t-shirts.
    c. Blue duty pants
    d. Department provided footwear – black slip-on boot; socks shall be black.
    e. Duty belt 1 ¾", black;
    f. Job-shirt as necessary; or self-funded approved sweatshirt.
    g. Fauquier Fire Rescue approved baseball hats or self-funded approved baseball hat; beanie as necessary
    h. Blue responder parka (coat) or self-funded approved chore style coat as necessary.
    i. Blue fleece coat (command staff) as necessary.
    j. Self-funded coveralls as necessary

D. Class D Uniform

1. The Class D Uniform is designed for use during physical fitness activities, special training programs. It will remain the option of the officer in charge as to the dress required for any training exercise. The Class D Uniform can be worn during rest periods (after 1800 hours and before 0600 hours) when out of public view or in designated areas. The Class D uniform shall be the minimum accepted attire for all common living quarters. Self-funded running shorts and sweatpants may be worn; they shall be dark blue or black in color, fit appropriately and be void of any sayings which could be considered offensive. Individuals who are part of the peer fitness committee may wear Peer Fitness branded self-funded t-shirts and sweatshirts when performing committee duties.

    a. Uniform T-shirt.
    b. Department gym shorts (or self-funded running shorts of similar length to department gym shorts)
    c. Approved self-funded coveralls
    d. Department sweat pant.
    e. Department or approved self-funded sweatshirt;
    f. Fauquier Fire Rescue approved baseball hat or approved self-funded baseball hat, beanie as needed
    g. Athletic socks (employee supplied)
    h. Athletic shoes (employee supplied)

E. Class R Uniform

1. The Class R uniform is an addition to the class C and is considered the regular duty uniform for recruits during academy. Recruits will remain in full uniform during all academy hours unless otherwise indicated by training cadre. Self-funded items are not permitted for wear during recruit school. Entire Recruit Class must be always uniform in appearance (badge placement, uniform item worn, wristwatch is worn on etc.). Boots are expected to be polished to cadre specifications for daily inspections.

    a. Blue button up shirt with red name tag and ID badge
    b. Red Recruit School T-Shirt
    c. Red Recruit School Sweatshirt

F. Class T Uniform (Training Practicum Day)

1. The Class T Uniform is an addition to the Class C and is considered a modification for training staff performing on practical exercise days. To provide awareness of instructors and promote pride and cohesion within the training cadre.

a. Grey Training Academy approved self-funded T-Shirts
b. Grey Training approved self-funded sweatshirt
c. Approved self-funded blue boonie style hat

## II. INSIGNIA

Uniformed employees shall wear the appropriate insignia on the uniform jacket and shirt.

A. Collar Pins

1. The appropriate collar pins as indicated below shall be worn on the uniform shirt and jacket.

    a. Technician- Silver Scramble on the shirt silver FCFR on the lapel of Class A jacket

    b. Lieutenant- One Gold Bugle on the shirt and Gold FCFR lapel of Class A jacket

    c. Captain- Two Gold Bugles on the shirt and gold FCFR lapel of Class A jacket

    d. Battalion Chief- Two Crossed Gold Bugles on the shirt and gold FCFR lapel of Class A jacket

    e. Deputy Chief- Three Gold Bugles on the shirt and gold FCFR lapel of Class A jacket

    f. Assistant Chief- Four Gold Bugles on the shirt and gold FCFR lapel of Class A jacket

    g. Fire Chief- Five Gold Bugles on the shirt and gold FCFR lapel of Class A jacket

2. The insignia of rank shall be worn on both sides of the collar. The picture below demonstrates the proper position for collar brass with it centered in the point of the collar and ½ inch from the edge.

B. Badges

1. The appropriate badge shall be worn on the Class A and B uniform over the left breast pocket of the shirt and jacket.

    a. Technician- Silver with Fauquier County Seal

    b. Lieutenant- Gold with Fauquier County Seal

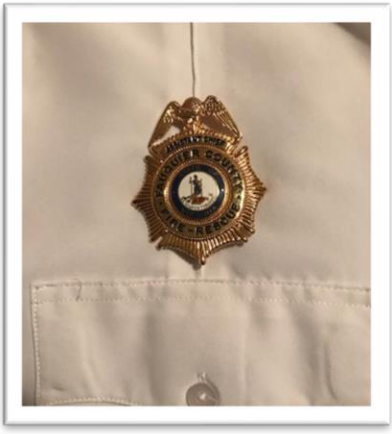
    c. Captain- Gold with Fauquier County Seal

    d. Battalion Chief- Gold with an Eagle and Fauquier County Seal

    e. Deputy Chief- Gold with an Eagle and Fauquier County Seal

    f. Assistant Chief- Gold with an Eagle and Fauquier County Seal

    g. Fire Chief- Gold with an Eagle and Fauquier County Seal



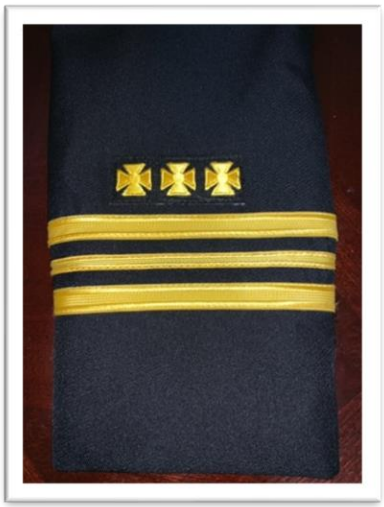
C. Sleeve Markings

1. The Department patch shall be worn on both sleeves of the Class A, B and C uniforms.

2. Members of the honor guard will wear a red cord on their left arm

3. The appropriate sleeve rank indicator, as listed below, shall be worn above the sleeve cuffs of the Class A blouse.

   a. Technician- None
   b. Lieutenant- 1 Gold Stripe
   c. Captain- 2 Gold Stripes
   d. Battalion Chief- 3 Gold Stripes (2 normal width with 1 narrow in the middle)
   e. Deputy Chief- 3 Gold Stripes
   f. Assistant Chief – 4 Gold Stripes
   g. Fire Chief- 5 Gold Stripes



Example of Battalion Chief markings

D. Service Maltese Crosses

1. One Service Maltese Cross shall be worn on the lower left sleeve of the Class A blouse for every four years of service in a career department. Technician crosses are silver; those for the ranks of Lieutenant and above are gold.

E. Name Tags

1. Name tags shall be worn on the Class A blouse and the Class A/B uniform shirts. The name tag shall be worn over the right breast pocket.

F. Award Ribbons or Pins

1. Award ribbons or pins may be worn on the Class A and B uniform shirts. The pin and/or ribbons shall be centered over the name tag. All ribbons and pins shall be approved by the program manager.

G. Class A Cap

1. The Class A Cap Badge shall reflect the rank of the employee as followed.

   a. Technician- Silver Scramble
   b. Lieutenant- One Gold Bugle
   c. Captain- Two Gold Bugles
   d. Battalion Chief- Two Crossed Gold Bugles
   e. Deputy Chief- Three Gold Bugles
   f. Assistant Chief- Four Gold Bugles
   g. Fire Chief- Five Gold Bugles

## III. MISCELLANEOUS

A. Department issued T-shirts may be worn in place of button-down shirts from the dates of May 1 thru September 30 or at the direction/discretion of the on-duty Battalion Chief. Additionally, regardless of the temperature or date, the station officer or on duty Battalion Chief may order the normal Class C uniform as appropriate for any public events.

B. Department issued T-shirts may be worn in place of button-down shirts after 1800 hours and before 0600 hours with the Class C uniform except for personnel assigned to the Battalion Chief or EMS Supervisor.

C. Personnel will be fitted for uniforms; all uniforms will be worn as they are issued by the department. No alterations shall be permitted to be made by an individual. Exceptions may be made at the discretion of the program manager.

D. Any hooded uniform item is strictly prohibited from being worn underneath structural firefighting PPE or any protective equipment due to potential for confusion when donning personal protective equipment.

E. Effort should be made to keep duty footwear out of living quarters. Self-funded physical fitness shoes or clog-style shoe that will make for efficient doffing for emergency response are acceptable for wear when inside the stations living quarters. Shoes and socks must be always worn. Class C uniform boots shall be worn in all apparatus bays, training areas and/or hazardous areas.

F. Personnel should ensure they have a spare uniform when reporting to duty in the event their primary uniform becomes damaged or soiled.

## IV. APPROVED SELF-FUNDED ITEMS

a. Carhart Loose Fit Firm Duck Insulated Coat – Color – Dark Navy - Model C003
   i. DFREM patch on both shoulders, one inch below the shoulder seam and centered. FCFR *(Vintage Bourbon Label Font)* centered on back.

b. Carhart Rain Defender – Color- New Navy - Blue Hooded sweatshirt style #100617
   i. White DFREM patch on left chest, FCFR centered on back *(Vintage Bourbon Label Font)*.

c. Carhart Rugged Flex Canvas Fleece Snap Front – Color – Navy - style #105532
   i. DFREM patch on both shoulders, one inch below the shoulder seam and centered. FCFR centered on back *(Vintage Bourbon Label Font)*.

d. Carhart Rugged Flex Canvas Coverall – Navy Blue – Style #105019
   i. DFREM patch on both shoulders, one inch below the shoulder seam and centered. FCFR centered on back (*Vintage Bourbon Label Font*).

e. Carhart Rain Defender – Gray – Hooded sweatshirt style#100617 for use in training division on practical days, layout should match item f. in this section.

f. Approved modified Gray T-shirt to be used to meet the Class T uniform for training during practical days (self-funded).

g. Living quarter self-funded physical fitness shoes or clog style shoes shall be black or navy blue in color.

h. Silver or Brass Fauquier County Fire & Rescue Belt Buckle (Pictured)
   i. www.irvinhahn.com for ordering.
      1. Gold for Officer
      2. Silver for Technician

i. Approved self-funded Baseball Hats

Unit Identification Hats- hats are navy blue in color with a white snap back. These hats will have the respective assigned station number with unit underneath. Orders can be placed at www.lbcustomembroidery.com

Local 3762 Snapback Hat – white/navy snapback hat with the "Local 3762 circle" logo embroidered on the front.

FCFR Scramble Hat (Issued Hat) – Navy blue with white snap back with RED FCFR Scramble letters.

## V. PROCEDURE FOR REPLENISHMENT OF ISSUED ITEMS

a. Under normal circumstances staff who are requesting uniform item issuance shall make their request through the online store located at www.fauquierfirerescue.org
b. For emergent situations where an individual has damaged or soiled their uniform, they shall make a request to the on-duty battalion chief who will contact inventory control personnel and ensure that the correct items have been issued and documented appropriately.
c. At no time shall personnel be issued uniform or gear items without following this procedure unless authorized by a chief officer or their designee.
d. Personnel shall be allocated the following uniform items each year:
    i. 1 - job shirt
    ii. 5 - t-shirts
    iii. 4 – class C uniform pants
    iv. 1 – baseball hat
    v. 3 - class C uniform button up shirts