

# Fauquier County Department of Fire Rescue

## Rule & Regulation

No. 114

### Recruit Testing

Effective Date: January 30, 2018

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Revision Date:

Forms:

Approved By: Darren L. Stevens, Fire Rescue Chief



#### PURPOSE

To outline the recruit school testing policy to be utilized during recruit training by employees of the Fauquier County Department of Fire, Rescue and Emergency Management (“Department”).

#### SCOPE

This regulation applies to all Fauquier County Department of Fire, Rescue, and Emergency Management career recruits.

#### I. POLICY

- A. All recruits are expected to operate in a highly self-disciplined manner to the best of their ability and adhere to the testing standards outlined within this policy. This policy specifically addresses testing processes only. Overall individual performance will be reviewed when evaluating the potential for additional testing opportunities.

#### II. RESPONSIBILITY

- A. Training staff are responsible for ensuring that personnel under their command are aware of this policy and are to make every effort to support each recruit in their efforts to be successful. Each recruit is responsible for ensuring that he or she is doing everything that they can to enhance their knowledge and meet the minimum passing standards.

#### III. STANDARDS DURING EMERGENCY MEDICAL TECHNICIAN TRAINING

- A. Maintain an overall average of 80% or better.
- B. Complete all homework on time.
- C. Perform to the best of your ability on all quizzes and tests.

Desire to Serve

Ability to Perform

Courage to Act

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- D. Actively participate in class.
- E. Score a 70% or better on the final comprehensive exam.
- F. Work with your assigned study partner should your overall average fall below 80%.

**IV. VIRGINIA OFFICE OF EMS PSYCHOMOTOR EXAMINATION**

- A. The Department will follow all testing procedures currently outlined by Virginia OEMS.
- B. The Department will pay for the initial attempt at the practical exam and will allow this attempt to be done on duty.
- C. Any attempts at the practical exam aside from the initial will be paid for by the recruit and will be done off duty.
- D. After two (2) failed attempts at the cognitive examination, recruit will be required to meet with the deputy chief of training to discuss future progression
- E. If additional testing progression is granted, a mentor will be assigned to assist the recruit in completing the 40 (forty) hours of continuing education required to gain two additional attempts at the practical.
- F. After each additional failed attempt, up to a total of four (4) attempts, at the cognitive examination, recruit will be required to meet with the assistant chief of the department to discuss future progression.

**V. NATIONAL REGISTRY – COGNITIVE EXAMINATION**

- A. The Department will following all testing procedures currently outlined by the National Registry of EMTs.
- B. Virginia OEMS will pay for the initial attempt at the written exam.
- C. Any attempts at the written exam aside from the initial will be paid for by the recruit and will be done off duty.
- D. After two (2) failed attempts at the cognitive examination, recruit will be required to meet with the Deputy Chief of training to discuss future progression.
- E. If additional testing progression is granted, one (1) additional attempt can occur without retraining.

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- F. If additional testing progression is granted, a mentor will be assigned to assist the recruit in completing the 24 hours of remedial education required to gain three additional attempts at the written examination.
- G. After each additional failed attempt, up to a total of six (6) attempts, at the cognitive examination, recruit will be required to meet with the assistant chief of the department to discuss future progression.

**VI. STANDARDS DURING FIRE AND OTHER RECRUIT SCHOOL TESTING**

- A. Maintain an overall average of 80% or better.
- B. Complete all homework on time.
- C. Perform to the best of your ability on all quizzes and tests.
- D. Actively participate in class.
- E. Score a 70% or better on the final comprehensive exam.
- F. Work with your assigned study partner should your overall average fall below 80%.

**VII. VIRGINIA DEPARTMENT OF FIRE PROGRAMS TESTING**

- A. The Department will follow all testing procedures currently outlined in the Virginia Department of Fire Programs Testing Policy in effect at the time.
- B. After two (2) failed attempts at a Department of Fire Programs examination, recruit will be required to meet with the deputy chief of training to discuss future progression.
- C. After the third failed attempt at a Department of Fire Programs examination, recruit will be required to meet with the assistant chief of the department to discuss future progression.