

NOVA Quick Reference Guide (Revised October 2016)

UNIT	SINGLE FAMILY	TOWNHOUSE	STRIP SHOPPING/ COMMERCIAL	GARDEN APARTMENT	HIGHRISE	MIDRISE	METRO
1st Engine	Side A, Supply lines, Initial attack line, command decision, complete RECON lap, visualize Side C and announce findings	Side A, Supply lines, Initial attack line, command decision, complete RECON lap, visualize Side C and announce findings	Side A, supply lines, initial attack line, command decision, complete RECON lap, visualize Side C (if possible) and announce findings	Side A, supply lines, initial attack line, command decision, complete RECON lap, visualize Side C (if possible) and announce findings	Abandon apparatus, entire crew inside, Knox Box, check FACP, retrieve keys, recall elevators, identify fire floor, identify attack stairwell	Abandon apparatus, entire crew inside, Knox Box, check FACP, retrieve keys, recall elevators, identify fire floor, identify attack stairwell	Best position for RECON. Conduct RECON, meet with Senior Metro Official, gather pertinent information (location/nature, 3 rd rail power, train movement status, provide situation report. Form RECON group at KIOSK (1 st E, 2 nd E, 1 st T). Proceed to incident, report findings. Take action to mitigate.
2nd Engine	Water supply for 1st Engine, ensure first line is in service and operating, second line/backup line/ line above	Water supply for 1st Engine, ensure first line is in service and operating, second line/backup line/ line above	Water supply for 1st Engine, ensure first line is in service and operating, second line/backup line, FDC if on Side A	Water supply for 1st Engine, ensure first line is in service and operating, second line/backup line/ line above	Supply FDC, check FACP for changes, assist with placing 1st Engine's hoseline in service, second line/backup line	Supply FDC, check FACP for changes, assist with placing 1st Engine's hoseline in service, second line/backup line	Assist first due engine with recon, fire attack, passenger evacuation, and/or patient treatment and triage.
3rd Engine	Position for second water supply, check Side C, check for extension, exposure line	Position for second water supply and Side C coverage, check Side C, check for extension, exposure line	Position on Side C, water supply, hoseline operation and support rescue and truck, FDC if on side C	Position for second water supply, check Side C, check for extension, exposure line	Water supply to secondary FDC if present, floor above with 2nd Truck	Water supply to secondary FDC if present, floor above with 2nd Truck	Coordinate water supply based on recon information. Officer may become water supply group supervisor. Consider assigning crew to another company.
4th Engine	RIT, driver to supply 3rd Engine as needed	RIT, driver to supply 3rd Engine as needed	RIT, driver supply 3rd Engine as needed	RIT, driver to supply 3rd Engine as needed	RIT attack stairwell (one floor below fire floor)	RIT attack stairwell (one floor below fire floor)	RIT, report to command.
5th Engine					Report to Command Post, assume Lobby Control	Applicable if running midrise incident as high rise. Report to Command Post, assume Lobby Control	Assume Command at mezzanine/Kiosk area. Crew commence kiosk control group operations. Officer becomes kiosk control group supervisor following command transfer.
1st Truck/Tower	Side A, force entry, Search, Ventilation, ladders (ventilation and utilities if after rescue)	Side A, force entry, Search, Ventilation, ladders (ventilation and utilities if after rescue)	Side A, force entry, Search, Ventilation, ladders (ventilation and utilities if after rescue)	Side A, force entry, Search, Ventilation, ladders (ventilation and utilities if after rescue)	Side A, driver to stay with unit if fire is in reach of aerial, crew with 1st Engine, forcible entry, primary search	Side A, driver to stay with unit if fire is in reach of aerial, crew with 1st Engine, forcible entry, primary search	Operate within RECON group, perform and monitor safety functions, WSAD placements as available.
2nd Truck/Tower	Assure Side C is covered, IC's Determination	Side C coverage	Side C, roof access, vertical ventilation	Side C coverage	Position for use at fire floor, crew to floor above with 3rd Engine	Position for use at fire floor, crew to floor above with 3rd Engine	Report to Command for Assignment
1st Rescue	Position out of way, ventilation, force entry and search, (ladders, ventilation and utilities if after truck/tower)	Position out of way, ventilation, force entry and search, (ladders, ventilation and utilities if after truck/tower)	Position on Side C, primarily responsible for gaining access to involved occupancy and immediate exposure	Position out of way, ventilation, force entry and search, (ladders, ventilation and utilities if after truck/tower)	If arriving before 1st Truck, assume 1st Truck tasks - if arriving after, tagline on fire floor, forcible entry on adjacent units, identify alternative fire attack options, assist in deployment of 2 1/2 inch hoseline	If arriving before 1st Truck, assume 1st Truck tasks - if arriving after, tagline on fire floor, forcible entry on adjacent units, identify alternative fire attack options, assist in deployment of 2 1/2 inch hoseline	Place first 2 WSADs, number rail cars, report to the RECON Group Supervisor for assignment.
TRT							Report to the incident commander for assignment.
1st Transport Unit	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients	Position for rapid egress, treatment of initial patients, Report to Command for Assignment
1st EMS Sup/ Command Aide	Cmd. Aide, other duties as assigned	Cmd. Aide, other duties as assigned	Cmd. Aide, other duties as assigned	Cmd. Aide, other duties as assigned	Cmd. Aide, other duties as assigned	Cmd. Aide, other duties as assigned	Cmd. Aide, EMS Branch Supervisor, other duties as assigned
1st Battalion Chief	Assume Command	Assume Command	Assume Command	Assume Command	Assume Command	Assume Command	Assume Command, ACRE Strategy (Access, Control, Rescue, Evacuate/EMS)
2nd Battalion Chief	Tactical Command, other duties as assigned	Tactical Command, other duties as assigned	Tactical Command, other duties as assigned	Tactical Command, other duties as assigned	Fire floor division supervisor	Fire floor division supervisor	Operational tasks as directed by command, assume Operations Chief Section or a position as a Branch Director.

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UNIT	GREATER ALARMS	INITIAL RIT	RIT LEVEL 1	RIT LEVEL 2	RIT LEVEL 3	EMS TASKFORCE	MCI ALARM	MAYDAY
Engine	3	1 (4 personnel preferred, 3 min.)	1	1		2 or	10 or	<p>Call a MAYDAY as soon as you realize you are at risk or lost, and your best possible location in the building.</p> <p>MAYDAY Transmission should include:</p> <ol style="list-style-type: none"> 1. Mayday, Mayday, Mayday 2. Unit number three times, (i.e. Engine 407, Engine 407, Engine 407) 3. Command acknowledge <p>Once acknowledged by command, provide the following:</p> <ol style="list-style-type: none"> 1. Position and name 2. Location 3. Nature of emergency 4. Command acknowledge (Unit, Conditions, Actions, Needs) <p>(Location, Unit, Name, Air, Resources)</p> <p>If not acknowledged by command, do the following:</p> <ol style="list-style-type: none"> 1. Emergency Activation Button, if possible 2. Activate PASS, briefly key portable to get attention of others. Deactivate PASS whenever communicating via radio and reactivate once complete. 3. Mayday, Mayday, Mayday 4. Transmit unit number three times 5. Location 6. Nature of emergency 7. Mayday, Mayday, Mayday 8. Command acknowledge <p>Command Action</p> <ol style="list-style-type: none"> 1. Acknowledge mayday, immediately deploy RIT to last known location. 2. Make fire ground announcement to communicate emergency traffic only, and all personnel maintain current positions/assignments as applicable. 3. Confirm pertinent information from the downed firefighter (LUNAR/UCAN). 4. Request accountability of crew initiating mayday. 5. Ensure dispatch of a RIT Level 2, additional alarms/resources, etc. 6. Initiate PAR check to confirm accountability of all personnel.
Truck/Tower	1		1 or	1		2 or	10 or	
Rescue	0		1 (preferred)	1	2 or alternative units with structural collapse capability	2	10	
Transport Unit	1		1 Added	1		5 (ALS)	10 ALS/BLS (min. 5 ALS)	
EMS Supervisor						2	3	
Batt. Chief	1			1		1	1	
Cmd. Aide	1					1	1	
Special Ops Chief							1	
Medical Care Support Unit							1	
Ambulance Bus							1	
Bomb Unit								
Command Unit							1	
Light/Air Unit	1							