



Informational Bulletin

Imagetrend Update

Date: October 23, 2018

Number: 18.026

Effective Date: October 29, 2018

Expiration Date: N/A

Approved By: Darren L. Stevens, Fire Rescue Chief

Recently we received our yearly documentation review from our billing company Intermedix. This review brought to light a few areas where we are deficient.

The first area that we need to improve upon is obtaining a patient history and medication list. We were below average in this area. As the reporting iPad comes to the field, an easier option will be to take a picture of the medication list and attach the picture to the patient report. In the meantime make every effort to gather the above information and place it in the report.

The next area is patient signatures. Out of the 30 reports that were reviewed, 7 were missing signatures. When reviewing the 7 reports, all of the missing patient signatures were coded as "Patient unable to sign to distress level". Although this is a valid option, nothing was mentioned in the narrative as to why the patient could not sign. Make sure that you are using this option as a legitimate reason for the inability to obtain a patient signature. If it is not documented in the narrative, it will be sent back for correction.

A few changes that will take effect to the actual EMS report effective Monday, October 29th are:

1. AVPU will be a mandatory section of the report. This will be "red" until you enter the information.
2. GCS will become "red" until you enter the information.
3. A movement of the patient to the Ambulance will be added to the report as well as a how the Patient was moved from the stretcher to the hospital bed.

Also when cleaning up the EMS report, we will be taking away the mandatory mileage for certain call types. In other words, you will no longer be required to enter mileage for cancelled calls and patient refusals.

On a final note, please remember that if you have a report that needs QA adjustments, you have 5 days to fix the report. Once you fix the report you need to email Christa Brown and let her the report has been fixed.

Questions regarding this bulletin should be directed to Battalion Chief Arft.