



# GENERAL ORDER

## Precepting Class

Date: May 17, 2019

Number: 19.034

Effective Date: May 17, 2019

Expiration Date: N/A

Approved By: Mark S. Ciarrocca, Acting Fire Rescue Chief

In order to remain compliant with our Accreditation, we must conduct annual precepting training. The dates being offered are June 17, 18, and 19<sup>th</sup> from 0800 until 1200 hours. OT has been authorized for these classes.

If you are not currently an approved preceptor and would like to be one, and you meet the required qualifications per policy, you **MUST** attend one of the sessions being offered. You can find the requirements in Fauquier County Fire, Rescue and Emergency Management's Clinical Handbook. Please read the section below on how to become a preceptor.

If you are already a preceptor, you **MUST** attend one of the sessions being offered in order to remain on the current list of approved preceptors. If you wish to no longer be an approved preceptor, you do not need to attend. You will be removed from the preceptor list. All officers are required to attend and be preceptor qualified at the appropriate level.

### **HOW TO BECOME A PRECEPTOR**

In order to be an active field preceptor WITH FAUQUIER COUNTY, you must:

1. Hold a current Virginia EMS certification at the level of precepting or higher for a period of one (1) recertification period.
2. Be a member in good standing with all EMS agencies, and practicing in one of such agencies at the level specified in the #1 requirement above.
3. Complete the regional BLS and/ or ALS preceptor training program.
4. Receive approval for each level of preceptor status from their agency's Operating Medical Director (OMD) and Agency Chief Operating Officer or designee.
5. Attend any updates or complete any training required for preceptors by the Training Division.
6. Complete a regional preceptor application and submit it to FAUQUIER COUNTY'S TRAINING DIVISION.
7. Receive the approval of the jurisdictional OMD, Agency Chief Operating Officer or designee, and the Jurisdictional Education Coordinator Representative.
8. A regional preceptor who wishes to precept at a new or higher level of certification must submit another application to precept at the higher level after serving one year at the current level, unless the applicant holds one of the following instructor designations:

- International Trauma Life Support (ITLS)
- Pediatric Trauma Life Support (PTLS)
- Pre-Hospital Trauma Life Support (PHTLS)
- Advanced Cardiac Life Support (ACLS)
- Pediatric Advanced Life Support (PALS)
- Pediatric Education for Pre-Hospital Providers (PEPP)
- Virginia EMS Education Coordinator
- Virginia ALS Coordinator

9. Correct any deviancies identified via feedback received by the EMS Program Director.
10. Preceptors in the previous precepting program continue to serve as preceptors while they remain properly certified and members of regional agencies.
11. For experienced providers in precepting, the preceptor is responsible for completing the “Preceptor evaluation” and a “Professional Behavior Evaluation” in the student’s Fisdap® account. These forms are found in the “Shift Evaluations” section of the clinical or field shift.
12. Provider must attend a FAUQUIER COUNTY protocol class before entering preceptorship.
13. Preceptor must sign the acknowledgement of the precepting package so a copy can be maintained in file by the CLINICAL COORDINATOR.

\*\* Preceptors need to stay abreast on current standards in EMS. They must be familiar with student’s skills and abilities for the certification levels the preceptor is authorized to precept at (i.e. Advanced EMT, Intermediate, Paramedic). Please realize that students may be from other jurisdictions or they are not completely familiar with Fauquier County protocols; please adjust your evaluation accordingly.

### **CONFLICT OF INTEREST**

A preceptor will not be permitted to precept immediate family members. This shall include but is not limited to:

- Parents, In-laws, Siblings, Spouse/Significant other

### **REVOCATION OF FIELD PRECEPTOR STATUS**

Fauquier County Training Department, along with the Jurisdictional OMD reserves the right to revoke a preceptor’s status to precept at any time.

If a preceptor is under investigation for any Virginia Office of Emergency Medical Services (VOEMS) violation or any criminal activity, their preceptor status will be immediately suspended and/or revoked, pending the outcome of the investigation. If the preceptor is undergoing remediation, then their preceptor status will be suspended during the time of remediation. The preceptor’s status may be re-instated at the discretion of the program director, Jurisdictional OMD, and the assistant chief of training.

The Fauquier county Fire and Rescue Department – Training Division reserves the right to remove a preceptor from the approved preceptor list at any time. The removal will be based on feedback from the evaluations from the students. In the event of an investigation by VOEMS, the EMS Program Director and the Program Medical Director shall be informed as soon as possible and will remain involved throughout the investigation process.

Questions regarding this general order should be directed to Deputy Chief Kurt Kight or Lieutenant Mary Hart.