
	GENERAL ORDER	
	Staffing Model Update	
	Date: September 13, 2018	Number: 18.067
	Effective Date: September 13, 2018	Expiration Date: N/A
Approved By: Darren L. Stevens, Fire Rescue Chief 		

Effective September 15, 2018, the following staffing models will become the staffing standard as indicated.

Fire stations 2, 3, and 7 will be staffed with 3 DFREM personnel. The minimum staffing compliment will include the following:

- 1 – Officer (Captain or Lieutenant)
- 1 - Engine Driver (station specific special service driver preferred)
- 1 – Firefighter/EMT
- One of the three must be an EMTP or EMTI.

Engine 1105 will be staffed with 4 DFREM personnel. This is in accordance with the SAFER grant awarded in September of 2017. The minimum staffing compliment will include the following:

- 1 – Officer (Captain or Lieutenant)
- 1 - Engine Driver
- 2 – Firefighter/EMTs
- One of the four must be an EMTP or EMTI.

Medic 1105 will be staffed with 2 DFREM personnel. The minimum staffing compliment will include the following:

- 1 EMTP or EMTI
- 1 EMT
- One of the two must be a Tanker driver.

Fire station 10 will be staffed with 2 DFREM personnel. The minimum staffing compliment will include the following:

- 2 – Engine drivers

One of the two must be an EMT or EMTI. Additionally, one Lieutenant will be assigned on one of the three shifts.

EMS Station 1 will be staffed with 2 DFREM personnel. The minimum staffing compliment will include the following:

- 1 EMTP or EMTI
- 1 EMT
- One Lieutenant will be assigned on one of the three shifts.

Fire Stations 4, 8, 11 and 13 will be staffed with 2 DFREM personnel. The minimum staffing compliment will include the following:

- 2 – Engine drivers
- One of the two must be an AEMT.

Program Goals

There are three clearly identified operational goals that will be met with the three person minimum staffing standard.

1. Increase firefighter safety by providing a three person supervised engine company response as defined by NFPA 1720.
2. Increase system response capacity by:
 - Providing a driver for an engine so a second response platform can respond staffed with available volunteer staff.
 - Reduce number of understaffed responses and subsequent replacement dispatches.
 - Decrease requests for additional units for “manpower” on EMS calls when medic units are staffed with three personnel.
3. Providing an officer to assist to volunteer chiefs with daily in station management tasks and programs.

Crew Management

The station/shift officers and volunteer leadership working together to provide the most efficient service delivery methodology is essential. The intent of splitting crews as mentioned above is to ensure additional response platforms are properly staffed. This will be predicated on combining with identified available volunteers. The intent is not to create situations where engine companies respond driver only.

Policy Changes

With the implementation of specific requirements for minimum staffed positions, a staffing group, under the direction of Battalion Chief Gillam, has been developed to handle daily staffing tasks. With that, Operating Procedures 109, *Leave and Recall*, and 110, *Work Substitution*, have been revised.

As with any new program, frequent re-evaluation is necessary to identify and overcome challenges. Questions regarding this bulletin should be directed to Assistant Chief Ciarrocca