

**FAUQUIER COUNTY SHERIFF'S OFFICE
COMMUNICATIONS DIVISION
STANDARD OPERATING GUIDELINES**

SUBJECT: Go In Service, Reduced Speed, and Hold at station		NUMBER: 04.006
DATE ISSUED: October 1, 2008	AMENDS: All Previous	EFFECTIVE DATE: July 1, 2012 Review Date: September 5, 2013

1.0 Policy

It is the policy of the Communications Division to provide clear and concise direction to Communications Division staff on the handling of Recalls, Reduced Speed, and Hold at Station.

2.0 Purpose

To establish protocol necessary for employees to utilize when advised to have all units change their response status.

3.0 Procedure

3.0.1 When an Incident Commander requests that apparatus be cancelled, placed on reduced speed, or requested to hold at station, use the following format:

1.1 Go In Service

- A. Sound single alert tone
- B. Say "Attention all units responding to (Box # and address), you have been placed in service per command. Repeat.
- C. When apparatus is recalled with the exception of a specified piece, say "Attention all units responding to (Box # and address) with the exception of (specific piece), you have been placed in service." Repeat.
- D. All recalls will be simultaneously dispatched on the operating talk-group and dispatch 11 ALPHA as long as apparatus is responding to the scene.

3.0.2 Hold at station

When companies are advised to hold at station the dispatcher will announce the following on the dispatch 11- ALPHA and the assigned talk-group

- A. Sound single alert tone
- B. Say, "Attention all units responding to (Box # and address), Hold at station.
- C. When apparatus is held with the exception of a specified piece, say "Attention all units responding to (Box # and address) with the exception of (specific piece), Hold at station." Repeat.
- D. All hold at stations messages will be simultaneously dispatched on the operating talk-group and dispatch 11-ALPHA as long as the apparatus is responding to the scene.

3.0.3 Reduced Speed

When an incident commander places apparatus to enroute status.

- A. Sound single alert tone
- B. Announce, "Attention all units responding to (Box # and address), reduce to ENROUTE." REPEAT
- C. When responding apparatus is placed on reduced ENROUTE with the exception of a specified piece, announce, "Attention all units responding to (address) with the exception of (specific piece), reduce to ENROUTE." REPEAT
- D. All reduce to ENROUTE broadcasts will be simultaneously dispatched on the operating talk-group and dispatch 11-ALPHA as long as apparatus is responding to the scene.

Note Fire & Rescue Units will utilize the following terms:

RESPONDING= Emergency response mode, lights and sirens used

ENROUTE= Non-emergency response mode, no lights or sirens